



## LIQUOR POLICY

Revised September 2006

It is the policy of the Lawrence Arts Center Board of Directors that no alcoholic beverages can be served or consumed in the Center without the prior approval of the Board of Directors.

If the request is approved, the user must sign this agreement to abide by all rules and assume all responsibilities.

A request must be submitted to the Board of Directors for consideration at the regularly scheduled meetings.

### Alcoholic Beverages Rules

1. Alcoholic beverages shall not be sold without the appropriate state permit. Permit must be on premises and available to Alcoholic Beverage Control.
2. Alcoholic beverages cannot be advertised.
3. Minors cannot possess or purchase alcoholic beverages. Users assume responsibility for determining age and controlling possession.
4. Alcoholic beverages must not be accessible to the general public.
5. Users must cleanup building and remove all bottles, glasses, etc. from the building and dispose of them properly.
6. Users must assume responsibility to see that guests do not become intoxicated.
7. Alcoholic beverages **must remain in designated rented area and under no circumstances may they be taken outside the building.**
8. Food and non-alcoholic beverages must be served.
9. No food or beverage may be consumed around the piano.
10. No Keg Beer.

I agree to abide by all of these rules and to assume all responsibility for the serving and consumption of alcoholic beverages in the Lawrence Arts Center, and have provided the specific information about my/our event.

Responsible Party:

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Signature

Printed Name

contact phone number

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Name of Organization

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Date and Time Alcohol will be served

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Type of Event

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What alcoholic beverages will be served? What non-alcoholic beverages? What foods?